

Approved February 27, 2018

**MINUTES OF A REGULAR MEETING OF THE  
CUCAMONGA VALLEY WATER DISTRICT  
BOARD OF DIRECTORS  
February 13, 2018**

A regular meeting of the Cucamonga Valley Water District Board of Directors was called to order at 6:04 p.m. by President Curatalo. President Curatalo led the Pledge of Allegiance.

CALL TO ORDER  
6:04 p.m.

In Attendance:

Board James V. Curatalo, Jr., President  
Luis Cetina, Vice President  
Oscar Gonzalez, Director  
Randall J. Reed, Director  
Kathleen J. Tiegs, Director

Staff Martin Zvirbulis, General Manager/CEO  
Jeff Ferre, BB&K, Legal Counsel

Agnes Boros, Accounting Supervisor  
John Bosler, Assistant General Manager/COO  
Chad Brantley, Finance Manager  
Frank Chu, Information Technology Manager  
Carrie Corder, Assistant General Manager/CFO  
Andrea Dutton, Accountant  
Eduardo Espinoza, Design & Construction Manager  
Kirsteen Farlow, Communications & Outreach Manager  
Salvatore Feliccia, Field Service Technician  
Joanna Gonzalez, Community Outreach Representative  
Eric Grubb, Principal Management Analyst  
Katie Heer, Community Outreach Representative  
Rob Hills, Water Treatment Plant Manager  
Robert Kalarsarinis, Customer Service Manager  
Gidti Ludesirishoti, Associate Engineer  
Mike Maestas, Water Production Manager  
Erin Morales, Lead Community Outreach Representative  
Angelo Orioli, Customer Service Supervisor  
Evette Ounanian, Administrative Assistant  
Roberta Perez, Human Resources Manager  
Tuan Truong, Associate Engineer  
Taya Victorino, Executive Assistant, Board of Directors  
Braden Yu, Planning & Development Manager

Guests Ryan Dutton, Guest of Employee

ADDITIONS/DELETIONS TO THE AGENDA

None.

ADDITIONS/  
DELETIONS

PUBLIC COMMENT

None.

PUBLIC COMMENT

GENERAL MANAGER/CEO REPORTS

A) District Updates

Mr. Martin Zvirbulis, General Manager/CEO, reported the following:

- The District recently hired Andrea Dutton as an Accountant, Sal Feliccia as a Field Service Tech I, and Jeff Grant and John Phipps each as Instrumentation/Electrician Techs.
- As a reminder, will attend the ACWA DC Conference February 26 – March 1, 2018 along with Director Tiegs and Vice President Cetina, and will therefore not be available for the February 27, 2018 Board Meeting.

GENERAL  
MANAGER/CEO  
COMMUNICATIONS

Board collectively welcomed the new employees and wished them success in their careers at CVWD.

CONSENT CALENDAR

- A) Approve Minutes of the January 9, 2018 Regular Board Meeting.
- B) Approve Minutes of the January 23, 2018 Regular Board Meeting.
- C) Approve Board Calendar of Events.
- D) Approve Cash Disbursements for the month ending January 31, 2018.
- E) Receive and file the February 2018 Legislative and Government Affairs Report.

CONSENT  
CALENDAR

**PASSED 5-0**

**On a motion by Director Reed, and seconded by Director Tiegs to approve the Consent Calendar as submitted. Passed 5-0.**

GENERAL MANAGER/CEO CONTRACT

Mr. Jeff Ferre stated that under the Brown Act the government code requires that in order to consider an amendment to an executive contract that it be considered at a regular meeting of the board with a brief summary given of what that amendment involves. This proposed amendment would be a fifth amendment, which if approved would extend the term of the agreement for an additional two years from the current expiration date of January 29, 2021 to January 29, 2023. A closed session was conducted on January 23, 2018 where a conference with labor negotiators was held and the Board requested that an open session item be placed on the agenda of a subsequent Board Meeting to consider approval of a fifth amendment. No other changes in the agreement are being considered at this time.

GENERAL  
MANAGER/CEO  
CONTRACT  
AMENDMENT

**PASSED 5-0**

**On a motion by Vice President Cetina, and seconded by Director Gonzalez** to approve a fifth amendment to the employment agreement for the General Manager for the sole purpose of extending the term of the agreement for an additional two years as submitted. **Passed 5-0.**

President Curatalo thanked Mr. Zvirbulis on behalf of the Board and commended him on his high personal integrity, his passion for his job, the people at the District, and the community he serves, as well as his professionalism and the respect he rightfully receives from his colleagues.

#### BOARD COMMITTEE REPORT

A) January 17, 2018 Legislative & Outreach Committee

Director Gonzalez reported the notes accurately reflect what occurred at the meeting.

#### BOARD MEMBER REPORTS

No additional reports from the Board.

BOARD MEMBER  
REPORTS

#### STUDY SESSION

At 6:17 p.m. President Curatalo announced that after a brief recess the Board would enter into the study session.

STUDY SESSION-  
VALUE OF WATER:  
PHASE 2 CAMPAIGN

The meeting commenced at 6:22 p.m.

Ms. Kristeen Farlow, Ms. Erin Morales, Ms. Katie Heer, and Ms. Joanna Gonzalez gave a presentation on the proposed *Value of Water: Phase 2 Campaign*. They highlighted campaign goals, timeline and key messages that will be conveyed to CVWD customers through our website, bill inserts, marketing materials, social media, District vehicle tailgates, and community events.

INFORMATION  
ONLY ITEM

Staff acknowledged that this is a first draft and discussion ensued among the Board and staff.

This is an information only item. No Board action was taken.

CLOSED SESSION

CLOSED SESSION

At 6:54 p.m. President Curatalo announced that after a brief recess a closed session would be held pursuant to:

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Pursuant to Government Code Section 54956.8

Properties: 9591, 9641, 9661, 9673, and 9683 San Bernardino Road; 8055 Klusman Avenue

Agency negotiators: Martin Zvirbulis, GM/CEO, John Bosler, AGM/COO

Negotiating parties: City of Rancho Cucamonga

Under negotiation: price and terms of payment

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)

Name of case: Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV 51010

Closed session was called to order at 6:56 p.m.

In attendance were the entire Board, the General Manager, Legal Counsel, Assistant General Manager/CFO, Assistant General Manager/COO, and the Executive Assistants (Cisneros, Victorino).

RECONVENE/REPORT ON CLOSED SESSION

The regular meeting reconvened at 7:12 p.m. at which time Mr. Jeff Ferre announced that the Board met under closed session and there was no action on either item.

RECONVENE/  
REPORT

ADJOURNMENT

There being no further business to come before the Board, President Curatalo adjourned the meeting in recognition of the continued leadership by our General Manager/CEO, Martin Zvirbulis, at 7:13 p.m.

ADJOURNED  
AT 7:13 p.m.



Martin E. Zvirbulis  
Secretary/General Manager

ATTEST:



James V. Curatalo, Jr.  
President